

Market Square Entertainment, LLC™

Purchasing Guidelines

On-Line Orders:

How To Purchase – Credit Card Orders Only

Click on the "Add One to Basket" button to place item into your shopping basket.

You can see the contents of your shopping basket at any time by referring to the "Quantity in Basket" line next to item. Items remain in your basket for up to six hours.

Verify your account or create a new account.

You can always place an order at MSEMUSIC.COM without creating an account. For your convenience, you can also create an account to make future purchases easier to complete. You are asked if you have an existing Market Square Entertainment account, or want to create a new account. If this is your first order, select new account if you wish to create an account.

Ship To/Bill To Information.

This screen allows you to confirm the items being purchased and provide your shipping and billing information. Any mistakes with regard to item quantities can be corrected by clicking on the "Back" button for your browser and making the necessary changes. Enter your shipping and billing (if different) information, then click on the "Continue" button.

The next screen lets you view the shipping and billing information you entered. If the information is correct, select your method of credit card payment (MasterCard or VISA) and click on the "Continue" button. If there are mistakes, click on the "Back" button for your browser and make the necessary corrections.

You know your order has been accepted when the screen says "Order Completed" and displays your order number. Write down or print the number, you will need it for any correspondence with us.

Methods of Payment

Credit Cards

Market Square Entertainment accepts Visa and MasterCard. We do not release your credit card information to any outside organizations and our secure servers safely handle the transferring of your personal information.

Your credit card is not charged until your order is shipped, but a pre-authorization will be requested on your account when you place your order. Your bank may choose to reserve this amount on your card for a period of time, typically a couple of days, but occasionally up to 30 days. All charges will be made in U.S. funds.

Mail Orders Using Bank Drafts and Money Orders (Credit Cards orders are NOT accepted by Mail)

Bank Drafts and Money Orders Information

Market Square Entertainment accepts bank drafts and money orders only. Follow the procedure below:

- Bank drafts and money orders must be in U.S. funds drawn on a U.S. bank.
- Orders placed by mail using bank drafts and money orders will be processed when payment is received.
- Refer to the "Shipping Information" page for shipping charges and include the appropriate amount with your payment.
- Mail your order and bank draft or money order to:
Market Square Entertainment
10169 New Hampshire Avenue, Suite #192
Silver Spring, Maryland 20903 USA.
- If you have any questions regarding your order, you may contact us at our e-mail address, orders@msemusic.com or write to us at the above address.